



GCFM Grant Application

CIVIC DEVELOPMENT & HISTORIC LANDSCAPE PRESERVATION GRANTS

- Application is limited to 3 printed pages only. **No covers needed**
- Application form will not be returned.
- Send entries by mail or electronically to:
[Jill Malcolm 33 Bonney Drive, Holliston, MA 01746 grantchair26@gmail.com](mailto:grantchair26@gmail.com)

Page 1: Name of grant you are applying for:

☐ **Civic Development** OR ☐ **Historic Landscape Preservation**

Club Name and Town: _____

Club President: _____

District: _____ Number of club members: _____

Contact Person & Title: _____

City, State, Zip: _____

Telephone: _____ Email: _____

Project title: _____

Amount requested: _____

Brief Summary of the project: _____

Page 2: Please state the information as numbered.

1. Is this a new or old project? _____

Starting date _____ expect date of completion _____.

2. How does this project comply with the Grant's purpose - Civic or Historic ? _____

3. How many club members are involved and the number of volunteer hours they have given to the project. _____

4. Partnerships:

a. State the garden clubs monetary contributions _____

b. State partners and their individual monetary and in kind services contribution _____

5. Estimated project expenses:

Total cost of Project broken down as follows:

1. a. itemize plant material & cost _____

b. itemize other material & cost _____

c. itemize paid labor and cost _____

d. total cost of Project _____

2. Each partner's dollar contribution _____

3. Club's dollar contribution _____

4. itemize donated materials _____

- a. club _____
 - b. each partner _____
- 6. Maintenance plan:
 - a. Estimated time involved/ weekly, monthly: _____
 - b. Estimated cost of supplies annually: _____

Page 3:

- 1. Half-page sketch of landscape plan (does not have to be professionally drawn)
 - a. Neat, clear (Use different colors to denote different materials)
 - b. Include size (measurements) and location of area in relation to abutting buildings and streets
 - c. indicate Due North
- 2. Half-page - Photos of existing site.
 - a. photographs of the entire site & project's specific location
 - b. clearly labeled photographs & landscape plan

Note: The Civic and Historic Grant of up to \$2,000 is a merit award. All submitted applications will be read, discussed and their projects evaluated on their inherent merit by the Committee and qualified landscape design/history professionals. If more than one application qualifies, the grant may be distributed proportionally. In that case, no less than \$500 will be awarded to any qualified applicant.